

Please fill in the below form if you wish to claim a credit for goods received from Gatto & Co. Please note credit claim can only be made through the head office.

Sales representative **can not accept or approve your claim**. Please note claims must be made within 14 days of invoice otherwise claim may not be accepted. Claim can be made via

email: sales@gatto.com.au or **Free fax:** 1 800 766 201

Please be aware that we may require photo evidence of damaged goods before claim is processed. Photos can either be emailed or messaged to **0419924023 or 0417953982** please ensure you include you shop name if messaging through Photos

Date of Claim _____ **Invoice Number:** _____

Customer Code: _____

Shop Name: _____

Suburb: _____ **Claim Made by:** _____

Code	Brief Description	Qty	Reason for claim (damaged / missing / wrong colour etc...)

Response By Gatto

- ☐ Please send through Photo of Damaged goods using above phone numbers.
- ☐ Please dispose of goods credit has done Credit Note # _____
- ☐ Please hold for Sales Representative to collect or verify.
- ☐ Please return the goods to us for a credit Through Australia Post Return Authority.
Authority Number _____
- ☐ Credit Denied – Reason _____